BOROUGH OF CONSHOHOCKEN AUTHORITY
June 23, 2026 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority's office and via remote means using the Zoom platform on June 23, 2026. The meeting was called to order at 6:31 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; Treasurer, Ms. Christine Bertino; and Secretary, Mr. Jack Ambler. Also present were Solicitor Mr. Micheal Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Board Member, Ms. Aparna Chhibber was absent.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to amend the agenda and add an item under the solicitor's report to speak about party status at an upcoming Plymouth Township Zoning Hearing Board Meeting. None opposed. Motion approved 4-0.

EXECUTIVE SESSION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

Bob Belicose and James Contrella were invited to discuss the 2025 Audit with the Board Members. Mr. Belicose and Mr. Contrella went through the audit report and governance letters with the Board.

A motion was made by Mr. Amber, seconded by Mr. Bass to approve the 2025 Financial Statement Audit. None opposed. Motion approved 4-0.

APPROVAL OF MINUTES:

A motion was made by Ms. Bertino, seconded by Mr. Ambler, all voting "Aye" to approve the May 26, 2026 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve the bills in the amount of $216,757.92 for June 2026. None opposed. Motion approved 3-0.

Ms. Stewart discussed a new payment portal from Caselle, Caselle will be ending their relationship with Xpress Bill Pay, which is our current payment portal. Real-Time Payment integration will end at the end of 2026 so payments will need to be imported daily with a file from Xpress Bill Pay.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Contract for Professional Services Contract – 18-46 Maple Street
A motion was made by Mr. Ambler, seconded by Ms. Bertino to approve the contract for professional services for project located at 18-46 Maple Street (Mecka Properties, LLC). None opposed. Motion approved 4-0.

Party Status for Plymouth Township Zoning Hearing Board Meeting
A proposal from developer Brian O'Neil to build a data center at the Cleveland Steel site in Plymouth Township. This will be in front of the zoning hearing board as a special exception. The sewage from the site would come to the Authority. Mr. Clarke recommends that they attend the meeting to obtain party status on behalf of the Authority, Clarke Gallagher Barbiero Amuso and Glassman Law cannot represent us for party status, but they are working on obtaining special council.

A motion was made by Ms. Bertino, seconded by Mr. Bass to authorize Clarke Gallagher Barbiero Amuso and Glassman Law to attend the Plymouth Township Zoning Hearing Board Meeting on Thursday June 25, 2026 and to seek party status on behalf of the Authority. None opposed. Motion approved 4-0.

A motion was made by Mr. Bass, seconded by Mr. Ambler to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Contract 25-1 Payment # 7 to H.B. Frazer
Mr. Ebert discussed the request for Payment # 7 for H.B. Frazer for the electrical upgrade project.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the request for Payment #7 in the amount of $126,801.25 for work completed on Contract #25-1 Borough of Conshohocken Authority Wastewater Treatment Plant LV Switchgear Rehab and MCC Replacements. None opposed. Motion approved 4-0.

Mr. Ebert also discussed the following matters:

- Finalizing influent pump station design with Keystone Engineering Group so that it is ready to bid in September and awarded in October
- H.B. Frazer is still on target to complete the project as scheduled

A motion was made by Mr. Bass, seconded by Ms. Bertino to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Air Conditioning Replacement

Mr. Mongan discussed a quote from Craig Service Group asking for approval to not exceed $22,500 to replace one of the air conditioning units then.

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve the air conditioner repair not to exceed $22,500. None opposed. Motion approved 4-0.

Mr. Mongan discussed the following matters:

- Met with Plymouth Township, gave them a tour of the plant and discussed capital projects
- DEP Plant inspection went well
- Received connection fees for 401-433 Washington Street

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters

- Down to short list of two candidates for the Assistant Finance Director position
- Budget 2027 should be ready by July
- Sewer Rate Study should be completed in July
- Had meeting with staff at the plant on efficiencies and how to improve operations

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve the Executive Director's Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Bertino, seconded by Mr. Ambler, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:59 PM.

Respectfully submitted,

Shannon Stewart