

BOROUGH OF CONSHOHOCKEN AUTHORITY
May 26, 2026 MEETING
6:29 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on May 26, 2026. The meeting was called to order at 6:29 PM.

ROLL CALL:

Board members present were and Treasurer, Ms. Christine Bertin; Secretary, Mr. Jack Ambler and Board Member, Ms. Aparna Chhibber. Also present were Solicitor Mr. Micheal Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Richard Longcoy from Ebert Engineering, Inc. Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass were absent.

EXECUTIVE SESSION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Bertino, seconded by Ms. Chhibber, all voting “Aye” to approve the April 28, 2026 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

Ms. Stewart discussed the status of the audit with the Board, letting them know they should receive a draft two weeks before the June boarding meeting so that the Auditors can present the audit at the June meeting.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the bills in the amount of \$712,919.59 for May 2026. None opposed. Motion approved 3-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Resolution Amending Rules and Regulations Section 5

A resolution to amend Section 5 of the Rules and Regulations relating to emergency repairs made to sewer main connections.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the resolution amending Rules and Regulations at Section 5: Sewer Main Connections to address requirements related to emergency repair work on sewer main connections. None opposed. Motion approved 3-0.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Contract 25-1 Payment # 6 to H.B. Frazer

Mr. Ebert discussed the request for Payment # 6 for H.B. Frazer for the electrical upgrade project.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the request for Payment # 5 in the amount of \$193,562.50 for work completed on Contract #25-1 Borough of Conshohocken Authority Wastewater Treatment Plant LV Switchgear Rehab and MCC Replacements. None opposed. Motion approved 3-0.

Mr. Longcoy also discussed the following matters:

- Slightly elevated organic loading, went back down but they are continuing to monitor
- Finalizing influent pump station design with Keystone Engineering Group
- H.B. Frazer is still on target to complete the project as scheduled

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Engineer's Report. None opposed. Motion approved 3-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Donation to 2026 Conshohocken FunFest

Mr. Mongan discussed the gold sponsorship for the 2026 FunFest.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to approve a donation of \$1,000 for the gold sponsorship for the 2026 FunFest. None opposed. Motion approved 3-0.

Mr. Mongan discussed the following matters:

- GreenFest was a success
- Backflow Preventer failed inspection, but it has been replaced and certified
- New Security Cameras for plant

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters

- Plant in compliance for April, seeding the plant twice a month
- Working with Borough on Stormwater Project at Haines & Salvati Park for late summer or early fall based on funds.
- Xpress Bill Pay and Caselle may stop partnering with each other, checking with Caselle on a timeline.
- Sewer Rate Analysis for Conshohocken and West Conshohocken for June
- Currently receiving applications for the Assistant Finance Director job
- Plan to have budget ready by August

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to approve the Executive Director's Report. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Bertino, seconded by Ms. Chhibber, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:18 PM.

Respectfully submitted,

Shannon Stewart