

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**December 15, 2025 MEETING**  
**6:00 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on December 15, 2025. The meeting was called to order.

**ROLL CALL:**

Board members present were Chair, Ms. Tina Sokolowski, Vice Chair, Mr. George Bass; Secretary, Mr. Jack Ambler; Treasurer, Ms. Christine Bertino and Board Member, Aparna Chhibber. Also present were Solicitor Mr. Michael Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc; and Operations Manager, Mr. Ed Mongan Finance Director, Ms. Shannon Stewart. was absent.

**EXECUTIVE SESSION:**

None.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Bertino, seconded by Mr. Ambler, all voting “Aye” to approve the November 18, 2025 meeting minutes. None opposed. Motion approved 5-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

Bills in the amount of \$132,725.88 were discussed with the board and approved with a roll call vote for December 2025. None opposed. Motion approved 5-0.

**Colony Specialty Insurance Renewal for Worker’s Compensation**

The worker’s compensation policy renewal was reviewed and discussed with the Board Members.

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to approve the worker's compensation policy renewal with Colony Specialty Insurance for 2026 in the amount of \$17,687.00. None opposed. Motion approved 5-0.

#### Selective Insurance Renewal for Flood

The flood policy renewal was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to approve the flood policy renewal with Selective Insurance for 2026 in the amount of \$2,666.00. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Financial Report. None opposed. Motion approved 5-0.

#### NEW BUSINESS

#### SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

#### Contract for Professional Services for 440 E 9<sup>th</sup> Avenue

A motion was made by Mr. Chhibber, seconded by Mr. Ambler to approve the contract for Professional Services for project located at 440 E 9<sup>th</sup> Avenue, Conshohocken (Developer: Catania Construction, LLC). None opposed. Motion approved 5-0.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Solicitor's report. None opposed. Motion approved 5-0.

#### PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

#### Payment Request #1 for Contract 25-1 to H.B. Frazer

Payment Request # 1 to H.B. Frazer in the amount of \$44,145.00 was discussed with the Board Members. This covers their bonds and the temporary power that is prebuilt and will be put up.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve Payment Request #1 to H.B. Frazer in the amount of \$44,145.00. None opposed. Motion approved 5-0.

Mr. Ebert discussed the following matters:

- Electrical Upgrade project ahead of schedule, equipment being delivered
- 401-433 Washington Street working on Punchlist, pulled plug on 12/3/2025
- 127 E Elm Street under review
- 201 W 7<sup>th</sup> Avenue issued plan review 11/18/2025

Mr. Ebert discussed the construction schedule for the project with the board, with about a month and half for startup and testing.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Engineer's Report. None opposed. Motion approved 5-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Looking into the Lab Costs and hoping to reduce fees next year
- Holiday Luncheon December 19<sup>th</sup> at 11:00 am.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 5-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

#### Stormwater Rates

Stormwater rate increases were discussed with the Board Members. Mr. Wagner discussed a 1-year and 3-year rate increase.

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve a resolution amending the Schedule of Rates by Increasing Stormwater Rates for All Customers for the next 3 years beginning January 1, 2026, January 1, 2027, and January 1, 2028. None opposed. Motion approved 5-0.

#### 2026 Stormwater Budget

The 2026 Stormwater Budget was reviewed and discussed with the Board Members.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to approve the 2026 Stormwater Budget. None opposed. Motion approved 5-0.

#### 2026 Sanitary Sewer Budget

The 2026 Sanitary Sewer Budget was reviewed and discussed with the Board Members.

A motion was made Mr. Bass, seconded by Ms. Chhibber to approve the 2026 Sanitary Sewer Budget. None opposed. Motion approved 5-0.

#### 2025 Auditor Appointment

The requests for Proposals for Appointment of Auditor were reviewed and discussed with the Board Members.

A motion was made by Mr. Amber, seconded by Ms. Chhibber to approve a resolution authorizing Maher Duessel to perform a Professional Audit and Other Services for the Authority. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the Executive Director's Report. None opposed. Motion approved 5-0.

**ADJOURNMENT:**

There being no further business to come before the Board, a motion was made by Ms. Chhibber, seconded by Ms. Bertino to adjourn the meeting. None opposed. Motion approved 5-0.

Respectfully submitted,

Shannon Stewart

