BOROUGH OF CONSHOHOCKEN AUTHORITY
September 23, 2025 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority's office and via remote means using the Zoom platform on September 23, 2025. The meeting was called to order at 6:48 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Secretary, Mr. Jack Ambler; Treasurer, Ms. Christine Bertino. Also, present were Solicitor Ms. Lauren Gallagher from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc and Finance Director, Ms. Shannon Stewart. Vice Chair, Mr. George Bass; and Board Member, Aparna Chhibber were absent.

EXECUTIVE SESSION:

The board met in executive session on September 18, 2025 and prior to the meeting today to discuss matters of personnel.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

Tyler Erb from Herbert, Rowland & Grubic Inc. was invited to discuss the stormwater budget.

APPROVAL OF MINUTES:

A motion was made by Mr. Ambler, seconded by Ms. Bertino, all voting "Aye" to approve the August 26, 2025 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

Bills in the amount of $433,145.17 were discussed with the board and approved with a roll call vote for September 2025. None opposed. Motion approved 3-0.

2026 MMO
Ms. Stewart discussed the Minimum Municipal Obligation with board stating that it is in line with previous years with an amount of $43,802.00.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

2026 MMO
A motion was made Mr. Ambler, seconded by Ms. Bertino to approve a resolution establishing the Minimum Municipal Obligation ("MMO") for Pennsylvania Municipal Retirement System Pension Plan 46-080-8N for Plan Year 2026. None opposed. Motion approved 3-0.

1020 Matsonford Road
The project located at 1020 Matsonford Road was discussed with the Board, Ms. Gallagher went over professional services escrow requirement for nonresidential properties stating that the rules and regulations state a $10,000 escrow and the developers are asking to reduce the requirement to $5,000.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the reduced escrow requirement of $5,000 and the Contract for Professional Services for the project located at 1020 Matsonford Road, West Conshohocken (Developer: Matsonford Development, LLC), conditioned upon final review and approval by the Solicitor's Office. None opposed. Motion approved 3-0.

Amotion was made by Mr. Ambler, seconded by Ms. Bertino to approve the Tapping Fee Agreement between the Borough of Conshohocken Authority and Matsonford Development, LLC, conditioned upon final review and approval by the Solicitor's Office. None opposed. Motion approved 3-0.

401-433 Washington Street
The partial escrow release for project located at 401-433 Washington Street was discussed with the Board.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve a resolution for Partial Release of Performance Security for project located at 401-433 Washington Street (Developer: Washington Cherry Owner LLC/ KRE Group), in the amount of $138,728.79. None opposed. Motion approved 3-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Wastewater Treatment Plant Electrical Upgrade
Mr. Ebert discussed the bids received for the Wastewater Treatment Plant Electrical Upgrade. Mr. Ebert recommended awarding the job to H.B. Frazer Company located in Phoenixville, PA.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to award the contract to H.B. Frazer Company located in Phoenixville, PA in the amount of $2,170,000 to start the responsible contractor verification process contingent upon final review by the Solicitor's office. None opposed. Motion approved 3-0.

Mr. Ebert also discussed the following matters:
- 401-433 Washington Street working on punch list and received check for the tapping fees for the first building

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to accept the Engineer's Report. None opposed. Motion approved 3-0.

OPERATIONS MANAGER'S REPORT:

None.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:
- Funfest,, Henry and Trenton did an excellent job running the booth
- Henry passed the CDL Test
- Organic Loading is trending back down

Mr. Erb from HRG, Inc. discussed the MS4 Program Updates with the Board Members explained the anticipated increase based on the preliminary estimates there is potential for 3.4 to 6.2-million-dollar requirement to meet the volume reductions. Updated the budget to include that cost and 1 million-dollar in infrastructure improvements.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the Executive Director's Report. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 7:38 PM.

Respectfully submitted,

Shannon Stewart