

BOROUGH OF CONSHOHOCKEN AUTHORITY
April 22, 2025 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on April 22, 2025. The meeting was called to order at 6:30 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; Secretary, Mr. Jack Ambler and Treasurer, Ms. Christine Bertino and Board Member, Aparna Chhibber. Also present were Solicitor Mr. Mike Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc and Finance Director, Ms. Shannon Stewart.

EXECUTIVE SESSION:

The board met in an executive session following the meeting to discuss matters of potential litigation.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Bertino, seconded by Ms. Chhibber, all voting “Aye” to approve the March 25, 2025 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the bills in the amount of \$189,730.58 for April 2025. None opposed. Motion approved 5-0.

Donation – Conshohocken Elementary School Parent Teacher Association

Ms. Stewart discussed a donation request received from the Conshohocken Elementary School Parent Teacher Association for the Spring Carnival. A motion was made by Ms. Bertino, second

by Ms. Chhibber to approve a donation of \$1,000 to the Conshohocken Elementary School Parent Teacher Association for the Spring Carnival. None opposed. Motion approved 5-0. A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve the Finance Director's Monthly Highlights. None opposed. Motion approved 5-0.

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Resolution – Release Escrow for 1030 Riverview Lane

Mr. Clarke discussed a resolution to release the professional escrow for 10030 Riverview Lane, West Conshohocken. A motion was made by Mr. Ambler, seconded by Ms. Bertino to approve a resolution authorizing the release of Professional Services Escrow for the project located at 1030 Riverview Lane, West Conshohocken (Developer: Thomas Andrew Homes, Inc.) None opposed. Motion approved 5-0.

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed the following matters:

- Chapter 94 Report submitted March 28th
- Liner Project still waiting on Maintenance Bonds
- Influent Pump Station and Electrical Upgrade Keystone Engineering still working on design
- 701 Fayette Street received waiting on updated plans
- 541 E Hector Street received updated plans

A motion was made by Mr. Bass, seconded by Mr. Ambler to accept the Engineer's Report. None opposed. Motion approved 5-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Jet Truck Sold for \$5,100
- Grit Station back up and running

- Scum Pump wiring done
- Dewatering Building Wall rebuild complete
- GreenFest
- New Hire to begin on June 16th

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- Stormwater
 - Meeting with Borough 4/23/2025
 - Stormwater Value for Audit (~54 million)
- Right to Know Request for all Food Producer and Distributors to Montgomery County

Fee Waiver – 413 E 11th Avenue – Fire

Mr. Wagner discussed a request from the owner to waive the sewer and stormwater fees until the property is rebuilt. The Authority received an email from the Borough of Conshohocken stating that the property is currently uninhabitable. A motion was made by Ms. Bertino, seconded by Mr. Bass to approve a fee waiver to six months and then reevaluate. None opposed. Motion approved 5-0.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Ambler, seconded by Ms. Chhibber, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:14 PM.

Respectfully submitted,

Shannon Stewart