

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**February 25, 2025 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on February 25, 2025. The meeting was called to order at 6:30 PM.

**ROLL CALL:**

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; Secretary/Treasurer, Mr. Jack Ambler and Board Member, Ms. Christine Bertino. Also present were Solicitor Mr. Mike Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan;, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Ms. Aparna Chhibber; Board Member, and Finance Director, Ms. Shannon Stewart were absent

**EXECUTIVE SESSION:**

None.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Bertino, seconded by Mr. Ambler, all voting “Aye” to approve the January 28, 2025 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve the bills in the amount of \$318,691.54 for February 2025. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 4-0.

## **NEW BUSINESS**

### **SOLICITORS REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

Mr. Clarke stated that they are working on offer letter recommendations and the separation of an employee.

Ms. Bertino asked where we were with the quote for Cybersecurity, Mr. Clarke stated that we are filling out the information needed to process the quote.

A motion was made by Mr. Bass, seconded by Ms. Bertino to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed the following matters:

- Chapter 94 Report
- Linear Project, rejected bond
- Electrical Upgrade Design 70% complete

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Engineer's Report. None opposed. Motion approved 4-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Thaddeus Stevens Job Fair

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

#### **2024 Auditor Appointment**

Mr. Wagner discussed appointing Brinker Simpson & Company for the 2024 Financial Audit. A motion was made by Ms. Bertino, seconded by Mr. Ambler to approve Brinker Simpson for the 2024 Audit. None Opposed. Motion approved 4-0.

A motion was made by Mr. Bass, seconded by Mr. Ambler to approve the Executive Director's Report. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Bertino, seconded by Mr. Ambler, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:29 PM.

Respectfully submitted,

Shannon Stewart

