

BOROUGH OF CONSHOHOCKEN AUTHORITY
November 10, 2023 MEETING
3:10 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Cisco Web Ex platform on November 10, 2023. The meeting was called to order at 3:10 PM.

Prior to the meeting Ms. Janene Reilly relayed her resignation from the board of Borough of Conshohocken Authority as of January 1, 2024.

ROLL CALL:

Board members present were Chair, Ms. Janene Reilly; Secretary, Ms. Tina Sokolowski; Treasurer, Mr. George Bass (via Webex) and Board Member, Ms. Aparna Chhibber. Also present were Interim Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Edward Mongan and Finance Director, Mrs. Shannon Stewart.

PUBLIC COMMENT:

None

INVITED GUEST(S):

None

2024 BUDGET:

Ms. Stewart and Mr. Wagner presented the 2024 draft budget for the Board to review. Ms. Sokolowski asked to look at what expenses are tied to West Conshohocken vs. Conshohocken. Ms. Chhibber asked about Capital Contributions and why the Authority doesn’t budget. The board asked that the Interest Income Revenue line item be increased to \$200,000 from \$10,000. Mr. Wagner explained that our sludge removal is the largest plant operating expenses. Ms. Reilley suggested changing the expense line item for Postage General be decreased to \$8,000 from \$11,000. Mr. Bass asked for the details of the Computer Expenses, including the Caselle Upgrade and the new Server. All other line items should remain the same. Ms. Sokolowski asked about personnel and what we are doing to plan for attrition and market adjustment. Ms. Sokolowski also asked about internships and community programs. Ms. Stewart will update the draft budget to reflect the changes and the 2024 Budget will be presented for approval at the November 2023 meeting.

ADJOURNMENT:

There being no further business to come before the Board, it was moved to adjourn the meeting. Adjournment occurred at 4:12 PM.

Respectfully submitted,

Shannon Stewart