

BOROUGH OF CONSHOHOCKEN AUTHORITY
October 25, 2022 MEETING
6:33 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Cisco Web Ex platform on October 25, 2022. The meeting was called to order at 6:33 PM.

ROLL CALL:

Board members present were Chair, Ms. Janene Reilly, Vice-Chair, Ms. Carol Smith (via WebEx), Secretary, Ms. Tina Sokolowski; Board Member, Ms. Aparna Chhibber and Board Member, Mr. George Bass. Also present were Solicitor Mr. Mike Clarke from Rudolph Clarke, LLC; Interim Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. and Finance Director, Ms. Shannon Stewart.

EXECUTIVE SESSION REPORT

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Sokolowski, seconded by Mr. Bass, three voting “Aye” to approve the September 27, 2022 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to approve the bills in the amount of \$363,558.58. None opposed. Motion approved 5-0.

2021 IBX Rebate

Ms. Stewart discussed a rebate from Independence Blue Cross and how to distribute the rebate to the employees.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to reduce the employee’s medical deduction by the amount of the refund in their next check. None opposed. Motion approved 5-0.

Seven Tower Bridge – Penalty Reversal

Ms. Stewart discussed reversing the penalty for the June 2022 for Severn Tower Bridge Account 1478423. Based on the payment being postmarked on July 29, 2022 the board decided to reverse the penalty.

A motion was made by Ms. Sokolowski, seconded by Mr. Bass to approve the penalty reversal in the amount of \$543.58 for Seven Tower Bridge Account 1478423 for the June 2022 Bill. None opposed. Motion approved 5-0.

22 Nathan Place – Aqua Credit

Ms. Stewart discussed the request from Mr. Tomasulo owner of 22 Nathan Place. Mr. Tomasulo was asking for a credit on his September 2022 based on a courtesy credit that he received from AQUA. The board decided not to honor the request because AQUA found that there was nothing wrong with the meter and based on the reads the water did come to our system and was treated.

2023 Budget

The 2023 proposed budget was discussed with the Board. Mr. Wagner explained that this budget was based on a rate increase discussed previously and the board decided to move the 2023 Budget approval to the November meeting.

A motion was made by Ms. Sokolowski, seconded by Ms. Reilly to accept the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR’S REPORT:

The Solicitor’s report was reviewed and discussed with the Board Members.

Mr. Clarke discussed the various efforts to obtain easements for the three remaining easements needed on East 9th Avenue and the next step in the process in order to obtain the easements would be condemnation of the easement.

Resolution Authorizing Condemnation - 427 E 9th Avenue

A motion was made by Ms. Sokolowski, seconded by Ms. Chhibber to approve a resolution authorizing the condemnation of portions of certain real property located at 427 East 9th Avenue, Conshohocken for a permanent sanitary sewer easement. None opposed. Motion approved 5-0.

Resolution Authorizing Condemnation - 433 E 9th Avenue

A motion was made by Ms. Reilly, seconded by Mr. Bass to approve a resolution authorizing the condemnation of portions of certain real property located at 433 East 9th Avenue, Conshohocken for a permanent sanitary sewer easement. None opposed. Motion approved 5-0.

Resolution Authorizing Condemnation - 441 E 9th Avenue

A motion was made by Ms. Chhibber, seconded by Ms. Sokolowski to approve a resolution authorizing the condemnation of portions of certain real property located at 441 East 9th Avenue, Conshohocken for a permanent sanitary sewer easement. None opposed. Motion approved 5-0.

Resolution Authorizing Condemnation – 5 Colwell Lane

A motion was made by Mr. Bass, seconded by Ms. Reilly to approve a resolution authorizing the condemnation of portions of certain real property located at 5 Colwell Lane, Conshohocken for a permanent sanitary sewer easement. None opposed. Motion approved 5-0.

Proposal from Indian Valley – Updated Appraisal 5 Colwell Lane

A motion was made by Ms. Sokolowski, seconded by Ms. Reilly to accept the proposal from Indian Valley Appraisal Company in the amount of \$4,700 to obtain an updated appraisal report for 5 Colwell Lane. None opposed. Motion approved 5-0.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Solicitor's Report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert also discussed the following matters:

- Influent Pump Station Control Upgrades and a Tour of Facility with similar Control System
- West Conshohocken Pump Station Upgrade
- Wastewater Treatment Plant Electrical Upgrade
- PA Small Water and Sewer Grant vs H2O Grant Options for the Upgrade Projects
- Interceptor Lining Project about 60% finished

The board gave authorization to Mr. Ebert to apply for the H2O Grant for the Electrical Upgrade from Keystone Engineering Report.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Engineer's Report. None opposed. Motion approved 5-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Sokolowski to accept the Operations Manager's Report. None opposed. Motion approved 5-0

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Ms. Reilly to accept the Collections & Maintenance Report. None opposed. Motion approved 5-0.

INTERIM EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- Processing Pottstown Sludge to help them lower their volume and potential for new revenue source
- Supply Chain Issues

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Interim Executive Director's Report. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Ms. Sokolowski, seconded by Mr. Bass to adjourn the meeting at 7:54 PM. None opposed. Motion approved 5-0.

Respectfully submitted,
Shannon Stewart

