

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**July 26, 2022 MEETING**  
**6:35 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Cisco Web Ex platform on July 26, 2022. The meeting was called to order at 6:35 PM.

**ROLL CALL:**

Board members present were Vice-Chair, Ms. Carol Smith (Via WebEx), Secretary, Ms. Tina Sokolowski; Board Member, Ms. Aparna Chhibber and Board Member, Mr. George Bass. Also present were Solicitor Mr. Michael Clarke from Rudolph Clarke, LLC; Interim Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. and Finance Director, Ms. Shannon Stewart. Chair, Ms. Janene Reilly was absent.

**EXECUTIVE SESSION REPORT**

The Board met in executive session following the June 28, 2022 meeting to discuss matters of personal.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Sokolowski, seconded by Ms. Chhibber, three voting “Aye” to approve the June 28, 2022 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

Donations for the Community Garden and the Conshohocken Funfest were discussed with the Board Members.

A motion was made by Ms. Sokolowski, seconded by Mr. Bass to approve a donation to the Community Garden in the amount of \$1,000. None opposed. Motion approved 4-0.

A motion was made by Ms. Sokolowski, seconded by Mr. Bass to approve a donation to the Conshohocken Funfest in the amount of \$1,000. None opposed. Motion approved 4-0.

The budget process was discussed with Board Members.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to approve the bills in the amount of \$94,177.55. None opposed. Motion approved 4-0.

A motion was made by Ms. Sokolowski, seconded by Mr. Bass to accept the Financial Report. None opposed. Motion approved 4-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

Activities with SORA West were discussed with the Board.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

#### **Change Order for Freedley Square Sag Replacement**

Mr. Ebert discussed a change order #1 in the amount of \$2,042.40 for the Freedley Square Replacement Project.

A motion was made by Ms. Sokolowski, seconded by Ms. Chhibber to approve change order #1 in the amount of \$2,042.40 for the Freedley Square Replacement Project. None opposed. Motion approved 4-0.

#### **No Cost Change Order for Lining Project – Time Extension**

Mr. Ebert discussed that the contractor submitted a no cost change order for a time extension due to supply chain shortages on raw materials causing delays on current projects which is causing delays on starting upcoming projects.

A motion was made by Mr. Bass, seconded by Ms. Sokolowski to accept the No Cost Change Order for the Lining Project. None opposed. Motion approved 4-0.

Mr. Ebert also discussed the following matters:

- Water Quality Management Permit was submitted
- Influent Pump Station Upgrade
- Matson Mill passed final inspection July 18<sup>th</sup>
- SEPTA Train Station has completed all their work and testing
- 400 W Elm Street is ongoing construction

- 261-263 E Elm Street new plan review

A motion was made by Mr. Bass, seconded by Ms. Sokolowski to accept the Engineer's Report. None opposed. Motion approved 4-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

#### West Conshohocken Sanitary Sewer Overflow

Mr. Mongan discussed a breakdown of cost for the Sanitary Sewer overflow and creating an invoice to be submitted for reimbursement.

#### Ransomware Proposals

Mr. Mongan discussed that he is still waiting on new quotes for ransomware.

A motion was made by Ms. Sokolowski, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 4-0

### **COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

### **INTERIM EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- HRG Proposal – Received list from HRG and it is being reviewed
- Moving the administrative offices to Borough Hall
- New NPDES Permit received

A motion was made by Ms. Sokolowski, seconded by Mr. Bass to accept the Interim Executive Director's Report. None opposed. Motion approved 4-0.

### **ADJOURNMENT:**

There being no further business to come before the Board, a motion was made by Ms. Sokolowski, seconded by Ms. Chhibber to adjourn the meeting at 7:42 PM. None opposed. Motion approved 4-0.

Respectfully submitted,  
Shannon Stewart