

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**May 24, 2022 MEETING**  
**6:33 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Cisco Web Ex platform on May 24, 2022. The meeting was called to order at 6:33 PM.

**ROLL CALL:**

Board members present were Chair, Ms. Janene Reilly (Via WebEx), Vice-Chair, Ms. Carol Smith; Secretary, Ms. Tina Sokolowski; Board Member, Ms. Aparna Chhibber (via WebEx) and. Also present were Solicitor Ms. Nicole Feight from Rudolph Clarke, LLC; Interim Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Board Member, Mr. George Bass and Finance Director, Ms. Shannon Stewart were absent.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

**APPROVAL OF MINUTES:**

A motion was made by Ms. Reilly, seconded by Mrs. Sokolowski, three voting “Aye” to approve the April 26, 2022 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Sokolowski, seconded by Ms. Reilly to approve the bills in the amount of \$196,776.48. None opposed. Motion approved 4-0.

A motion was made by Ms. Chhibber, seconded by Ms. Reilly to accept the Financial Report. None opposed. Motion approved 4-0.

**NEW BUSINESS**

**SOLICITOR’S REPORT:**

The Solicitor’s report was reviewed and discussed with the Board Members.

A motion was made by Ms. Reilly, seconded Ms. Smith to approve a resolution to release professional escrow and performance security and waive maintenance security for project

located at 3 Colwell Lane (Developer: ACL Development). None opposed. Motion approved 4-0.

A motion was made by Ms. Sokolowski, seconded by Ms. Reilly to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

#### **Poplar Street Sewer Main Replacement Project**

Mr. Ebert discussed that Wexcon Inc. was not able to comply with the Responsible Contractor Clause, they do not have a Class A Apprenticeship Program therefore they are not eligible. Borough has gone ahead and completed the paving, and there is a future development proposed with the possibility of having to connect on Poplar Street. Mr. Ebert Recommends rejecting the bid and waiting to see what happens with the development project.

A motion was made by Ms. Sokolowski, seconded by Ms. Smith to reject the bids for the Poplar Street Sewer Main Replacement Project. None opposed. Motion approved 4-0.

Mr. Ebert also discussed the following matters:

- Keystone Engineering discussed that the report is ready, and Mr. Ebert and Mr. Wagner are review the report and asked that Keystone Engineering give a simplified report with the risks and costs.
- Liner Project Extension – materials weren't available
- Replacing Chlorine Gas
- SORA West replenished their escrow
- 400 West Elm preconstruction meeting scheduled

A motion was made by Ms. Reilly, seconded by Ms. Chhibber to accept the Engineer's Report. None opposed. Motion approved 4-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

#### **East 9<sup>th</sup> Avenue**

Mr. Mongan discussed that a pipe on East 9<sup>th</sup> Avenue was struck while someone was digging, when the line was televised the Authority discovered a gas main that went through our sewer main. PECO hired a contractor out to remove the line and repaired the Authority's pipe.

A motion was made by Ms. Reilly, seconded by Ms. Sokolowski to accept the Operations Manager's Report. None opposed. Motion approved 4-0

### **COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Reilly, seconded by Ms. Smith to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

**INTERIM EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- NPDES Permit – Total Copper, Total Thallium and Total Heptachlor are now included in our permit
- Seeding the plant is working to help the plant run properly
- Still waiting for parts for the chlorine system and grit station
- June 13<sup>th</sup> will be the first staff coaching class
- PECO may for VFD's in the plant

Ms. Reilly asked about the moving the administrative office and computer compatibility switching between offices if needed.

A motion was made by Ms. Reilly, seconded by Ms. Sokolowski to accept the Interim Executive Director's Report. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board a motion was made by Ms. Sokolowski, seconded by Ms. Chhibber to adjourn the meeting at 7:23 PM. None opposed. Motion approved 4-0.

Respectfully submitted,

Shannon Stewart ●

