

BOROUGH OF CONSHOHOCKEN AUTHORITY
November 24, 2020 MEETING
6:39 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Web Ex platform on November , 2020. The meeting was called to order at 6:39 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

The board met in executive session at the end of the meeting to discuss several matters of 24personnel.

Mr. Raimondo left the meeting at 8:37 p.m.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Secretary, Mr. Felix Raimondo and Board Member, Mrs. Jane Flanagan. Treasurer, Mr. Kyle Elliott joined the meeting at 6:42 PM. Also present were: Solicitor Mr. Mike Clarke from Rudolph Clarke, LLC; Operations Manager, Mr. Ed Mongan; Finance Director, Mrs. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Vice-Chair, Mrs. Janene Reilly was absent.

CHAIRPERSON’S MINUTES:

Mrs. Smith discussed the Coronavirus pandemic with the board.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Raimondo, seconded by Mr. Elliott, all voting “Aye” to approve the October 15, 2020 and the October 27, 2020 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Flanagan to approve the bills in the amount of \$104,836.02. None opposed. Motion approved 4-0.

A motion was made by Mrs. Raimondo, seconded by Mr. Elliott to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to approve a resolution authorizing the Finance Director to execute payment plan agreements. None opposed. Motion approved 4-0.

A motion was made by Mrs. Flanagan, seconded by Mr. Elliott to approve a resolution to accept the Sanitary Sewer Easement for property located at 447 E 9th Avenue (property owner Patricia Wcislo). None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Smith to approve a resolution establishing a policy for correction of Equivalent Dwelling Units. None opposed. Motion approved 3-0.

A motion was made by Mrs. Flanagan, seconded by Mr. Elliott to accept the Engineer's Report. None opposed. Motion approved 3-0.

OPERATIONS MANAGER'S REPORT:

The Operation Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Flanagan to accept the Operations Manager's Report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Flanagan, seconded by Mr. Elliott to accept the Collections & Maintenance Report. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Elliott, seconded by Mrs. Flanagan, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 9:09 p.m.

Respectfully submitted,

Shannon Stewart