

BOROUGH OF CONSHOHOCKEN AUTHORITY
July 28, 2020 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Webex platform on July 28, 2020. The meeting was called to order at 6:31 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

The board met in executive session during the meeting to discuss matters of potential litigation and personnel.

The board met in executive session immediately following the June 23, 2020 meeting to discuss matters of personnel.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly; Secretary, Mr. Felix Raimondo; and Board Member, Mrs. Jane Flanagan. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Operations Manager, Mr. Ed Mongan; Finance Director, Mrs. Shannon Stewart and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

PUBLIC COMMENT:

Michael Gill, Stephen Gowan and Alicia Nardo from SEPTA were present to discuss the SEPTA Train Station Project.

INVITED GUEST(S):

Stephen Clark, consultant for the Authority was present.

CHAIRPERSON’S MINUTES:

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan, all voting “Aye” to approve the June 23, 2020 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Flanagan to approve the bills in the amount of \$100,289.44. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Smith to release professional escrow, performance security and maintenance security for the project located at 435 W. 6th Avenue (developer: Ratoskey & Trainor, Inc.). None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Smith to accept dedication of facilities for the project located at 215 Ford Street (developer: TJ Acquisitions, LLC). None opposed. Motion approved 4-0.

A motion was made by Mrs. Flanagan, seconded by Mrs. Smith to release maintenance security for the project located at 215 Ford Street (developer: TJ Acquisition, LLC). None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Smith to release professional escrow, performance security and maintenance security for the project located at 701 Jones Street (developer: 720 Spring Mill, LP), pending the satisfaction of any outstanding balances for professional fees. None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Reilly to approve and accept both Grants for Sanitary Sewer Easement (Conshohocken and Whitemarsh) for the property located at 816 Spring Mill Avenue (property owners: Kimberly and F. Scott McGurk). None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Flanagan to approve and accept the Grant of Sanitary Sewer Easements for properties located at 205 E. 12th Avenue (property owner: Estate of George Smith), 207 E 12th Avenue (property owners: Paul and Jacqueline Collins), and 209 E. 12th Avenue (property owner: Steven Borkowski). None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Reilly to ratify the hiring of D. Davis in the position of Utility Person effective July 10, 2020. None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Flanagan to ratify the hiring of J. Lissner as the Authority's Summer Intern effective June 29, 2020. None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Reilly to approve the Service and Escrow Agreement for the Matson Mill project, subject to any final revisions of the agreement as approved by the Solicitor's office. None opposed, Motion approved 4-0.

A motion was made by Mrs. Flanagan, seconded by Mrs. Smith to approve the Sanitary Sewer Connection Agreement with the Sarah R. Neve 2015 Riverfront Property Trust

pertaining to Lot 2 of the Matson Mill project, stating that any and all obligations associated with the installation of sanitary sewer service to that property will belong to the owner of that property. None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mr. Raimondo to waive the requirement to extend the sewer main to the property line for the Matson Mill project. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Flanagan to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operation Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Flanagan to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Mr. Raimondo, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:20 PM.

Respectfully submitted,

Shannon Stewart