

BOROUGH OF CONSHOHOCKEN AUTHORITY
May 26, 2020 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Webex platform on May 26, 2020. The meeting was called to order at 6:31 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

The board met in executive session prior to the meeting to discuss matters of potential litigation.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly; Secretary, Mr. Felix Raimondo and Board Member, Mrs. Jane Flanagan. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Operations Manager, Mr. Ed Mongan; Finance Director, Mrs. Shannon Stewart and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

PUBLIC COMMENT:

No Public Comment.

INVITED GUEST(S):

None

CHAIRPERSON’S MINUTES:

Chair Carol Smith expressed thanks to Authority staff for their effective response to the COVID-19 emergency.

APPROVAL OF MINUTES:

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan, all voting “Aye” to approve the April 28, 2020 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the bills in the amount of \$103,281.44. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the contract for Professional Services executed by 103 Cedar Ave, LLC for the project located at 103 Cedar Avenue, West Conshohocken. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the service and escrow agreement executed by 720 Spring Mill, LP for the project located at 720 Spring Mill Avenue, Conshohocken. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to accept the Deed of Dedication executed by MTB Development, LLC for dedication of facilities constructed in connection with the project located at 133 Cedar Avenue, West Conshohocken (formerly known as St. Gertrude's Church). Motion approved 4-0.

A motion was made by Mrs. Flanagan, seconded by Mrs. Reilly to approve the Deed of Abandonment and Release for Sanitary Sewer Easement located at 157 Cedar Avenue, West Conshohocken. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operation Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Flanagan, seconded by Mrs. Reilly to accept the Operations Manager's Report None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Flanagan, seconded by Mr. Raimondo, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:19 PM.

Respectfully submitted,

Shannon Stewart

