

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**August 27, 2019 MEETING**  
**6:32 PM**

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on August 27, 2019. The meeting was called to order at 6:32 PM followed by a pledge to the flag.

The board met in executive session to discuss matters of potential litigation as well as items regarding personnel and collective bargaining.

**ROLL CALL:**

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly, Secretary, Mrs. Anita Barton, and Treasurer, Mr. Kyle Elliott. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Board Member, Mr. Felix Raimondo were absent.

**PUBLIC COMMENT:**

None

**INVITED GUEST(S):**

None

**APPROVAL OF MINUTES:**

A motion was made by Mrs. Barton, seconded by Mr. Elliott, all voting "Aye" to approve the July 23, 2019 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve the bills in the amount of \$81,672.30. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 4-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the contract for professional services for 130 W. 5<sup>th</sup> Avenue. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to Amend the Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System pursuant to article IV of the Pennsylvania Municipal Retirement Law and Agree to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to Member Municipalities. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve the Pennsylvania Municipal Retirement System Defined Benefit Plan Adoption Agreement. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve Demonstration Agreement #30229406-1 with GEA Mechanical Equipment US, Inc. for demonstration of the Westfalia Model CF 4000, subject to GEA's acceptance of the revisions proposed by the Solicitor's office and final approval from the Solicitor. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to authorize the chair to execute the union contract agreement as the terms are finalized. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve RL Showalter Associates to perform the survey in accordance with the proposal in the amount of \$9,980.00 plus any additional time and materials as required for the legal descriptions. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve accept the Engineer's Report. None opposed. Motion approved 4-0.



### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the health care renewal rate of \$8,807.69 . None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve a rate freeze in Conshohocken and West Conshohocken for 3 years starting July 1, 2020. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to accept the Executive Director's Report None opposed. Motion approved 4-0.

### **COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

### **ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:35 PM.

Respectfully submitted,

Shannon Stewart