

BOROUGH OF CONSHOHOCKEN AUTHORITY
July 23, 2019 MEETING
6:34 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on July 23, 2019. The meeting was called to order at 6:34 PM followed by a pledge to the flag.

The board met in executive session to discuss matters of potential litigation as well as items regarding personnel and collective bargaining.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly, and Secretary, Mrs. Anita Barton. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Jonathan Vito from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott and Board Member, Mr. Felix Raimondo were absent.

PUBLIC COMMENT:

Ty Borkowski was present to discuss the easements associated with his development project at 701 Jones Street.

INVITED GUEST(S):

Kevin Fox from Herbert, Rowland & Grubic Inc. was invited to discuss the tapping fee analysis for West Conshohocken.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Mrs. Reilly, all voting “Aye” to approve the June 25, 2019 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the bills in the amount of \$115,775.15. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the contract for professional services for Nudy's Café at 100 Fayette Street. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton for a resolution releasing performance and maintenance security for the Cardamone Tract Phase 2. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly for a resolution releasing performance and maintenance security for 538 Spring Mill Avenue. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton for a resolution releasing performance and maintenance security for 100-102 Forrest Street. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to release the performance security and accept the maintenance security for the RBC Project. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve payment of the legal invoice from Thomas J. Speers for the property at 365 W Elm Street, property owner Maria Seiferth in the amount of \$400.00. None opposed. Motion approved. 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Vito discussed the lining project and easements needed from Septa as well as the organic concentrations in the plant.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Engineer's Report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Reilly, seconded by Mrs. Barton to authorize the Executive Director to enter into contract with MidAmerican Energy Services pending final approval from the solicitor's office. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to authorize the Executive Director to take the appropriate steps to change the payroll company to Complete Payroll Resources from ADP. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to authorize the Executive Director to put together a booth for the Conshohocken Funfest with a budget of \$2,500. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Executive Director's Report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Collections & Maintenance Report. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 8:05 PM.

Respectfully submitted,

Shannon Stewart