

BOROUGH OF CONSHOHOCKEN AUTHORITY
SEPTEMBER 25, 2018 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on September 25, 2018. The meeting was called to order at 6:33 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Vice-Chair, Ms. Carol Smith; Board Member, Mrs. Janene Reilly and Secretary, Mrs. Anita Barton. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Chair, Felix Raimondo, Treasurer, Mr. Kyle Elliott were absent.

The board went into Executive Session to discuss matters of potential litigation.

PUBLIC COMMENT:

Patrick Keenan, MIM-Hayden to have Estoppel Certificate for Five Tower Bridge, L.P. executed.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Barton, seconded by Mrs. Reilly, all voting "Aye" to approve the August 28, 2018 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$1,849,412.94. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to modify the authorization for the signatures of Ms. Smith and Mr. Clark to approve Consent to Transfer Ownership of Estoppel Certificate between MIM-Hayden Five Tower Bridge, L.P. to Equus Capital Partners, Ltd. None opposed. Motion approved 3-0.

A motion was made by Mrs. Janene Reilly seconded by Mrs. Anita Barton to approve Mrs. Shannon Stewart's employment agreement retroactive to September 11, 2018 and goes through December 31, 2018. None opposed. Motion approved 3-0.

A motion was made by Mrs. Janene Reilly, seconded by Mrs. Anita Barton to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

Mr. Ebert discussed problems with the Liner Project. He explained that the laterals must be cleaned out before the liners can be replaced. Mr. Ebert will include this readditional scope of work to the next contract, so they can close the existing contract.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to authorized \$8,500 for surveying and easements for the following 5 properties; 15 Colwell Lane, 15 Colwell Lane, 18 Colwell Lane, 5 Colwell Lane and 365 – 369 West Elm Street. None opposed. Motion approved 3-0.

A motion was made by Ms. Barton, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Carol Smith to approve the MMO resolution in the amount of \$14,498.31. None opposed. Motion approved 3-0.

A motion was made by Mrs. Anita Barton, seconded by Mrs. Janene Reilly to accept the Executive Director's report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Collections and Maintenance Reports. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton seconded by Mrs. Reilly, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:40 p.m.

Respectfully submitted,

Shannon Stewart

