

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**MAY 22, 2018 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on May 22, 2018. The meeting was called to order at 6:38 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; and, Board Member, Mrs. Janene Reilly. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

The Board came out of Executive Session.

Mrs. Janene Reilly thanked the Board for the \$1,000.00 donation to Conshohocken Elementary School for their Spring Carnival and Ms. Carol Smith thanked the Board for the \$1,000.00 donation to Conshohocken Community Garden.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Smith, seconded by Mrs. Reilly, all voting “Aye” to approve the April 24, 2018 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the bills in the amount of \$142,712.90. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

The Board authorized the Solicitor to offer a statutory remedy to MC Roseland Washington for the 51 Washington St project with regard to the proposed sewer main extension.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark asked the Board for approval to extend the 2015 loan drawdown period for an additional 3 months. The Board approved.

Mr. Clark asked the Board for approval to move forward with mailing 30-day shutoff letters to the next ten properties on the shutoff list for Conshohocken customers and West Conshohocken customers with a balance due over \$300.00. The Board approved.

Mr. Clark asked the Board to remove \$3,303.99 in penalties for The Marriott. The Board agreed as long as they pay in full.

Mr. Clark asked the Board to remove \$70.12 in penalties for 1200 Fayette. The Board agreed.

Mr. Clark asked the Board about opening up another bank account solely for payroll purposes. The Board agreed.

Mr. Clark asked the Board for approval to sign any new developer easement agreements. The Board approved.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 4-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Collections and Maintenance Reports. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Reilly all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:25 p.m.

The Board went into Executive Session to discuss personnel matters.

Respectfully submitted,

Angela Madle Long

