

BOROUGH OF CONSHOHOCKEN AUTHORITY
APRIL 24, 2018 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on April 24, 2018. The meeting was called to order at 6:38 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott attended by phone; and, Board Member, Mrs. Janene Reilly. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc.

The Board came out of Executive Session.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Ms. Smith, all voting “Aye” to approve the March 27, 2018 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$115,107.01. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve a \$1,000.00 donation to Conshohocken Elementary School for their upcoming Spring Carnival and a \$1,000.00 donation to Conshohocken Community Garden. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve a Contract for Professional Services for 120 W. 11th Avenue (Burt Construction Services). None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve a Contract for Professional Services for WaWa (Provco Pineville Fayette, LP). Mrs. Barton opposed. Motion approved 4-1.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark updated the Board on the implementation of collection of service fees on EDU's for commercial accounts. The Board agreed. The Solicitor will draft a payment plan agreement and the terms.

Mr. Clark updated the Board on the ongoing issues with Invoice Cloud and made a recommendation to go back to Municipay. The Board agreed to discontinue with Invoice Cloud and go back to Municipay.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 5-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Collections and Maintenance Reports. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Ms. Smith all voting “Aye” to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:53 p.m.

The Board went into Executive Session to discuss personnel matters.

Respectfully submitted,

Angela Madle Long

