

BOROUGH OF CONSHOHOCKEN AUTHORITY
FEBRUARY 27, 2018 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on February 27, 2018. The meeting was called to order at 6:43 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; and, Board Member, Mrs. Janene Reilly. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Mrs. Reilly, all voting “Aye” to approve the January 23, 2018 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the bills in the amount of \$185,675.87. None opposed. Motion approved 5-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR’S REPORT:

The Solicitor’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to approve Resolution 2018-04 requesting a PA Small Water & Sewer Program Grant & Designating an Official to Execute All Documents and Agreements between BCA and the Commonwealth Financing Agency. None opposed. Motion approved 5-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

The Board gave direction to Mr. Ebert to authorize execution of the lining contract.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

The Board gave direction to Mr. Clark to authorize waiving bond, inspection and professional fees for the Borough of Conshohocken lateral connection to the sewer main for the Fellowship House.

The Board gave direction to Mr. Clark to deny the request from Mr. Chuck Borkowski asking for a waiver of the payment of tapping fees until properties at Echo Ridge in West Conshohocken are sold.

The Board gave direction to Mr. Clark not to accept any payment plan agreement requests for any properties listed on shutoff lists as the properties on these lists have had numerous previous notices of delinquencies and notices to enter into a payment plan agreement with BCA.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 5-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Collections and Maintenance Reports. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Ms. Smith all voting “Aye” to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:35 p.m.

The Board went into Executive Session to discuss personnel matters.

Respectfully submitted,

Angela Madle Long

