

BOROUGH OF CONSHOHOCKEN AUTHORITY
JULY 25, 2017 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on July 25, 2017. The meeting was called to order at 6:40 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Chairman, Mr. Felix Raimondo and Treasurer, Mr. Kyle Elliott were absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the June 27, 2017 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$303,923.68. None opposed. Motion approved 3-0.

Mrs. Reilly discussed the upcoming Conshohocken Funfest on September 23, 2017 and asked the Board if they would be interested in making a donation. A motion was made by Mrs. Reilly, seconded by Ms. Smith to approve a \$1,000.00 donation to Conshohocken Funfest 2017. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith, to authorize the Executive Director to execute Complaints with the American Institute of Certified Public Accountants, the Pennsylvania Institute of Certified Public Accountants and the Pennsylvania Bureau of Professional and Occupational Affairs, concerning the unauthorized release of confidential information by an auditor having access to such information. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve Resolution 2017-09 amending the Rules and Regulations of the Authority related to Delinquent Accounts and Resolution 2017-10 amending the Fee Schedule of the Borough of Conshohocken Authority. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Plant Engineer's report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark updated the Board on the status of the Invoice Cloud implementation. He said Harris Computers performed an update fix for the invoice issue this week and we are in the process of testing the fix. Pending any further issues, Mr. Clark anticipates an updated go live date sometime within the next couple weeks and will keep the Board updated.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Collections and Maintenance Reports. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Barton all voting “Aye” to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:30 p.m.

Respectfully submitted,

Angela Madle Long

