

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**JUNE 27, 2017 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on June 27, 2017. The meeting was called to order at 6:39 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott and Board Member, Mrs. Janene Reilly were absent.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

Cathy Seiler from Brinker Simpson & Co. presented to and discussed with the Board the 2016 Financial Statement report.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve the 2016 Financial Statement report. None opposed. Motion approved 3-0.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the May 23, 2017 meeting minutes. None opposed. Motion approved 3-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the bills in the amount of \$454,450.96. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 3-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve Resolution 2017-07 authorizing the Executive Director, Stephen Clark, or alternative, Michael P. Clark, Esquire to execute any and all documents required for the closing of the purchase of the West Conshohocken Borough Public Sanitary Sewage System. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 3-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to authorize Change Order No. 5 for a net credit of \$16,566.07 for changing the media from potassium permanganate to coconut shell carbon. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Plant Engineer's report. None opposed. Motion approved 3-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark updated the Board on the status of the Invoice Cloud implementation. He said Harris Computers and Invoice Cloud are still working on fixing the amounts that display on the invoices. Mr. Clark anticipates an updated go live date sometime within the next two weeks and will keep the Board updated.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 3-0.

### **COLLECTIONS & MAINTENANCE REPORTS:**

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Collections and Maintenance Reports. None opposed. Motion approved 3-0.

Vice-Chairman, Ms. Carol Smith asked the Board if they would kindly make a donation to the Conshohocken Community Garden. A motion was made by Mrs. Barton, seconded by Ms. Smith to approve a \$1,000.00 donation to the Conshohocken Community Garden. None opposed. Motion approved 3-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Barton all voting “Aye” to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 8:15 p.m.

Respectfully submitted,

Angela Madle Long

