

**BOROUGH OF CONSHOHOCKEN AUTHORITY  
DECEMBER 20, 2016 MEETING  
6:00 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on December 20, 2016. The meeting was called to order at 6:20 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; and Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Mrs. Barton, seconded by Ms. Smith, all voting “Aye” to approve the November 22, 2016 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to approve the bills in the amount of \$167,955.80. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 4-0.

**NEW BUSINESS**

**SOLICITOR’S REPORT:**

A motion was made by Mrs. Reilly, seconded by Ms. Smith approve the Employment Agreement between BCA and Stephen Clark. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly approve the Employment Agreement between BCA and Angela C. Madle. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 4-0.

**PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 4-0.

**COLLECTIONS REPORT:**

The Collections report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Collections Report. None opposed. Motion approved 4-0.

**MAINTENANCE REPORT:**

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Maintenance Report. None opposed. Motion approved 4-0.

The Board went into Executive Session to discuss a personnel matter.

A motion was made by Ms. Smith, seconded by Mrs. Barton to come out of Executive Session. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Ms. Smith, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:28 p.m.

Respectfully submitted,

Angela C. Madle

