

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**MAY 21, 2015 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on May 21, 2015. The meeting was called to order at 6:44 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chairman, Mr. Felix Raimondo; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; Plant Engineer, Mr. Fred Gerloff from Remington, Vernick and Beach; and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc. Vice-Chairman, Ms. Carol Smith was absent.

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:**

A motion was made by Mrs. Reilly, seconded by Mr. Elliott, all voting "Aye" to approve the April 22, 2015 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the bills in the amount of \$155,071.22. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 4-0.

**INVITED GUEST(S):**

Mr. Chris Gibbons from Concord Public Finance presented preliminary financial options/information with regard to upcoming Authority projects.

## NEW BUSINESS

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

Consent Agenda re:

1. Resolution 2015-07 releasing professional escrow for Roma Holdings, LLC, 240-242 East Fifth Avenue.
2. Resolution 2015-08 releasing professional escrow for Richard DiCiurcio, 131-133 West Ninth Avenue.
3. Resolution 2015-09 releasing professional escrow for JND Group, LLC, 134 West First Avenue.
4. Resolution 2015-10 releasing professional escrow for 227 W. 11<sup>th</sup> Avenue, LLC, 227 W. 11<sup>th</sup> Avenue.
5. Resolution 2015-11 releasing professional escrow for Roma Holdings, LLC 240-242 East Fifth Avenue.
6. Resolution 2015-12 releasing professional escrow for Old Elm, LLC, 426 Old Elm Street.
7. Resolution 2015-13 releasing professional escrow for DJB Properties, LP, 381 E. Hector Street.
8. Resolution 2015-14 releasing professional escrow for Nazareno Novi, 120 East Tenth Avenue.
9. Resolution 2015-15 releasing professional escrow for John Wessel, 117 W. Twelfth Avenue.
10. Resolution 2015-16 releasing professional escrow for Burt R.J. Properties, LLC, 223 W. Eleventh Avenue.
11. Resolution 2015-17 adopting amended By-Laws.
12. Resolution 2015-18 revised Rules and Regulations.
13. Approve contract for professional services for Corson Street Acquisition.

A motion was made by Mrs. Janene Reilly, seconded by Mr. Elliott to approve the consent agenda items. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to go into Executive Session. None opposed. Motion approved 4-0.

The Board went into Executive Session to discuss potential litigation matters.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to come out of Executive Session.

**PLANT ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to authorize Remington, Vernick & Beach to prepare a grant application through Commonwealth Financing Authority (CFA). None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

**SPECIAL PROJECTS ENGINEERS' REPORT – CKS Engineers, Inc.:**

The Special Projects Engineers' report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve payment to Video Pipe Services in the amount of \$50,697.76. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Special Projects Engineers' report. None opposed. Motion approved 4-0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept proposal from Private Utility Enterprises. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Executive Director's report. None opposed. Motion approved 4-0.



**PLANT MANAGER AND COLLECTIONS REPORTS:**

The Plant Manager and Collections reports was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to accept the Plant Manager and Collections Reports. None opposed. Motion approved 4-0.

**MAINTENANCE REPORT:**

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to accept the Maintenance Report. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Mr. Elliott, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:52 p.m.

Respectfully submitted,

Angela C. Madle  
Finance Director

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