

**MINUTES OF THE
STATED MEETING
FEBRUARY 19, 2015**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on February 19, 2015 and called to order at 6:34 PM by Chairman, Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith via speakerphone; Board Member, Mrs. Reilly; Solicitor, Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Stephen Clark; Plant Engineer, Mr. Fred Gerloff of Remington, Vernick and Beach; and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc.

ROLL CALL: Mr. Raimondo and Mrs. Reilly were present. Ms. Smith attended via speakerphone. Mrs. Barton and Mr. Elliott were absent.

PUBLIC COMMENT:

Betty Stanley and Elizabeth Cianci attended the meeting to discuss the property at 100 W. 6th Avenue in which Elizabeth Cianci is the owner. Ms. Cianci would like "relief" for a portion of the \$546.54 bill due to the property being vacant for several years and there have been neither toilets in the home nor any use of the sewer. Mr. Clark, the Authority Director advised he would need to review the consumption report for this property. The Board advised that they would review the matter with Mr. Clark and would get back with Elizabeth and Betty on or before March 6, 2015.

A presentation proposal was given by Ed Iuliano and Louis Magazzu from Adirondack Energy Conservation, LLC.

APPROVAL OF MINUTES:

The Board reviewed the January 22, 2015 Minutes.

A motion was made by Ms. Smith and second by Mrs. Reilly to approve the January 22, 2015 Minutes.

ROLL CALL: All voted yes. Motion carried 3-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly and second by Ms. Smith to pay the bills in the amount of \$128,149.69.

ROLL CALL: All voted yes. Motion carried 3-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mrs. Reilly to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 3-0.

SOLICITOR'S REPORT:

Miss Lauren Gallagher reviewed the Solicitors report.

A motion was made by Ms. Smith and second by Mrs. Reilly to approve the contract for professional services with Seven Tower Bridge.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Reilly and second by Ms. Smith to adopt Resolution 2015-03 for Releasing Performance Security and Accepting Maintenance Security.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and second by Mrs. Reilly to adopt Resolution 2015-04 for Releasing Performance Bond No. 82322414 and Payment Bond No. 82322414.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Reilly and second by Ms. Smith to accept the Solicitor's Report.

ROLL CALL: All voted yes. Motion carried 3-0.

PLANT ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Ms. Smith and second by Mrs. Reilly to accept the Plant Engineer's report.

ROLL CALL: All voted yes. Motion carried 3-0.

SPECIAL PROJECTS ENGINEERS' REPORT – CKS Engineers, Inc.:

Mr. McRee reviewed the engineer's written report.

A motion was made by Ms. Smith and second by Mrs. Reilly to accept the Special Projects Engineers' report.

ROLL CALL: All voted yes. Motion carried 3-0.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Stephen Clark reviewed his written report.

Mr. Raimondo said he would like an action item list sent no later than one (1) day after each Board meeting and update as needed before each monthly meeting. Ms. Smith said she would like to see the action item list included in the pre-meeting packet.

A motion was made by Ms. Smith and second by Mrs. Reilly to accept the Executive Director's report.

ROLL CALL: All voted yes. Motion carried 3-0.

PLANT MANAGER AND COLLECTIONS REPORTS:

The Board reviewed the Plant Manager and Collection reports.

A motion was made by Ms. Smith and second by Mrs. Reilly to accept the Plant Manager and Collections Reports.

ROLL CALL: All voted yes. Motion carried 3-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report.

A motion was made by Mrs. Reilly and second by Ms. Smith to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Reilly and second by Ms. Smith to adjourn the meeting at 8:25 p.m.

ROLL CALL: All voted yes. Motion carried 3-0.