

**MINUTES OF THE
STATED MEETING
April 18, 2013**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on April 18, 2013 and called to order at 6:37 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Fred Gerloff and Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

PUBLIC COMMENT:

Zara Murphy, 122 W 4th Avenue, was present. Mrs. Murphy was inquiring about the status of the West 4th Avenue project, when construction will start and how much it will cost each resident. The notice to proceed is dated April 22, 2013 pending the review of the project drawings.

Matthew Kelly, 426 W 6th avenue was present.

APPROVAL OF MINUTES:

The minutes of the March 21, 2013 meeting were reviewed.

A motion was made by Mrs. Wallace and second by Ms. Smith to approve the March 21, 2013 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mrs. Wallace and second by Ms. Smith to pay the bills in the amount of \$94,220.78.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mrs. Wallace to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

352 W 5th Avenue – Nick J. DeRento/Bernard K. Smondrowski: DEVELOPER AGREEMENT:

Mr. Clarke reviewed the Developer agreement between the Borough of Conshohocken Authority and Nick J. DeRento and Bernard K. Smondrowski for the project located at 352 W. 5th Avenue. A motion was made by Mr. Danek and second by Ms. Smith to execute the contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Nick J. DeRento and Bernard K. Smondrowski concerning property located at 352 West 5th Avenue, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Executive Director and duly executed copies of the Agreement.

A motion was made by Mr. Mullen and second by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Mrs. Wallace and second by Ms. Smith to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed status of the financial options for the debt verses cash on hand of the Authority. Mr. Busch is discussing the Authorities best financial options with Concord Public Finance.

Mr. Busch discussed the progress with West Conshohocken and Plymouth Township regarding the 2012 Capital Share settlement.

Mr. Busch discussed the Collection System Upgrade Project. The project will entail videoing the sewer lines to determine if there are any breaks in service, root intrusion and joint replacements. The board directed Mr. Busch to solicit multiple Statements of Qualifications for engineering services for the project.

Mr. Busch discussed options for an EDU based rate adjustment. The Board directed Mr. Busch to advertise the adjustment on the June Bill and implement the change for the September 2013 billing.

A motion was made by Ms. Smith and second by Mr. Danek to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

Mr. Clark met with West Conshohocken Municipal Authority on April 17, 2013 to discuss grease issues. West Conshohocken will be mailing out letters to all restaurants within West Conshohocken advising them of necessity of the installation and maintenance of grease traps. In addition, West Conshohocken requested that a Conshohocken Budget be mailed to them in September for the following year. The

Authority will also provide monthly, approved meeting books to both West Conshohocken and Plymouth Township.

A motion was made by Mrs. Wallace and second by Mr. Danek or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Mrs. Wallace and second by Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Danek and second by Mrs. Wallace to go into Executive Session to discuss matters of potential litigation.

The Board came out of Executive session.

A motion was made by Mrs. Wallace and second by Mr. Danek to set the contribution of each of the six (6) properties identified as part of the West 4th Avenue sewer project, at one third the cost of the project. The Authority will offer each homeowner a maximum financing term of five (5) years at a rate equal to the Authority borrowing rate of 4%. The homeowner will have their property liened for the full amount borrowed.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

A motion was made by Mr. Danek and second by Ms. Smith to adjourn the meeting at 8:25 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.

