

**MINUTES OF THE
STATED MEETING
MARCH 21, 2013**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on March 21, 2013 and called to order at 6:35 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen,, Solicitor-Ms. Lauren Gallagher and Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Fred Gerloff and Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

PUBLIC COMMENT:

No public Present.

APPROVAL OF MINUTES:

The minutes of the February 21, 2013 meeting were reviewed.

A motion was made by Mr. Danek and second by Ms. Smith to approve the February 21, 2013 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mrs. Wallace and second by Mr. Mullen to pay the bills in the amount of \$105,059.18.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Ms. Smith to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke discussed the progress of the W. 4th Avenue sewer project with the board. The financial decisions related to the project were tabled to the April 2013 Authority meeting.

A motion was made by Mrs. Wallace and second by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

Fred Gerloff discussed the sludge bid proposal. A Motion was made by Mrs. Wallace and second by Mr. Mullen to advertise the Sludge bid, pending Solicitor, Manager and Plant Manager Review and approval.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Ms. Smith second by Mr. Danek to award the West 4th Avenue project to the lowest bidder, A. Garguile & Sons, in the amount of \$66,775 upon the expiration of the 30 day review period.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Danek and second by Mrs. Wallace to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed financial options for the debt verses cash on hand of the Authority. The Board gave Mr. Busch direction to look into options for the Authority.

Mr. Busch discussed possible online billing and credit card payment options with the board. Mr. Busch was directed by the Board to implement a new online bill payment system.

A motion was made by Mr. Mullen and second by Mr. Danek to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

Board directed the Plant Manager to place an advertisement in the paper for an entry level position, CDL preferred.

Mr. Clark discussed issues with a sewer lateral at 225 W. 9th Avenue.

A motion was made by Ms. Smith and second by Mr. Danek or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and second by Mr. Mullen to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Mrs. Wallace and second by Mr. Mullen to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Mr. Mullen to adjourn the meeting at 8:25 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.

