

**MINUTES OF THE
STATED MEETING
AUGUST 18, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on August 18, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Mr. Michael Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mr. Mellor, Ms. Smith.

PUBLIC COMMENT:
None.

APPROVAL OF MINUTES:
The minutes of the July 21, 2011 meeting were reviewed.

A motion was made by Ms. Smith and seconded by Mr. Mellor to approve the July 21, 2011 meeting minutes as amended.

ROLL CALL: All voted yes. Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed by Board Members.

A motion was made by Ms. Smith and seconded by Mr. Mellor to pay the bills in the amount of \$175,517.69.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Ms. Smith, Mr. Mellor

The financial report was reviewed and discussed by Board Members.

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept the financial report.

All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's report.

A motion was made by Mr. Mullen and seconded by Mr. Mellor to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Tom Beach reviewed the engineer's report.

A motion was made by Mr. Mullen and seconded by Ms. Smith for the 2012 MIPP program to be administered by Remington, Vernick & Beach not to exceed \$28,900.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Mullen and seconded by Ms. Smith for Remington, Vernick and Beach to prepare the necessary information to advertise the Chemical Bids for 2012 a not to exceed cost of \$2,500. Bidding will be done using the PennBid program.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and seconded by Mr. Mellor to increase the Purchase order for the administration of the 5 year capital plan by \$2,500. A draft of the 5 year capital plan will be available for review by staff by the end of August.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept the lowest bid of \$32,600 for the Chlorine Building Roof Project. The project will be completed by Garvey Construction.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Mullen and seconded by Mr. Mellor to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his report. Mr. Busch discussed the options for online credit card processing. Further information will be provided at the September meeting.

A motion was made by Ms. Smith and seconded by Mr. Mellor to accept the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

Mr. Clark reviewed his report.

A motion was made by Ms. Smith and seconded by Mr. Mellor to accept Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

A motion was made by Mr. Mullen and seconded by Mr. Mellor to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

A motion was made by Ms. Smith and seconded by Mr. Mullen to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

The board went into executive session.

The board came out of executive session where they discussed personnel matters.

A motion was made by Mr. Mullen and seconded by Ms. Smith that the meeting be adjourned.

ROLL CALL: All voted yes. Motion carried 4-0.