

**MINUTES OF THE  
STATED MEETING  
JULY 21, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on July 21, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance.

**PRESENT WERE:** Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Melissa Fiala from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach, Auditors-John Mitchell and Cathy Seiler, Gold, Gocial, Gerstein LLC.

**ROLL CALL:** Mr. Raimondo, Mr. Mullen, Mr. Mellor, Mrs. Wallace, Ms. Smith.

**2010 AUDIT PRESENTATION:**

The Authority auditors, John Mitchel and Cathy Seiler from Gold, Gocial, Gerstein LLC presented the 2010 Audit Findings. Gold, Gocial, Gerstein LLC noted control deficiencies in prior year audits. These deficiencies have been fully remediated in 2010 and 2011. It was suggested by the auditors that the 2011 audit include the MDNA report which details a comparison of prior year to current year's activity.

**PUBLIC COMMENT:**

None.

**REPORT ON EXECUTIVE SESSION:**

An executive session was held during the June 16, 2011 meeting. Matters of personnel and ongoing litigation were discussed.

**APPROVAL OF MINUTES:**

The minutes of the June 16, 2011 meeting were reviewed.

A motion was made by Mr. Mellor and seconded by Ms. Smith to approve the June 16, 2011 meeting minutes.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed by Board Members. The financial report was reviewed and discussed by Board Members.

A motion was made by Ms. Smith and seconded by Mr. Mellor to pay the bills in the amount of \$258,312.98.

**ROLL CALL:** Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor  
All voted yes. Motion carried 5-0.

**SOLICITORS REPORT:**

Ms. Fiala reviewed the Solicitor's report on behalf of Mike Clarke. The Authority's insurance company, Travelers, remitted a check in the amount of \$100,000 for money lost as a result of a prior employee's theft. The check was received on July 21, 2011.

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Tom Beach reviewed the engineer's report.

Mr. Beach discussed additions to the 2011 capital project list to include a possible backup generator connection to the existing dual feed power system.

Sampling for the 2011 Local Limits will begin August 2, 2011.

Letters will be sent to the Bonding Companies detailing outstanding issues for the following projects; 7<sup>th</sup> and Hallowell, Sturbridge and Freedly Square. This effort is to try and recoup moneys paid by the Authority on behalf of the developer.

A motion was made by Mrs. Wallace and seconded by Mr. Mullen to accept Engineer's Report from Remington, Vernick & Beach.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his report. Mr. Busch updated the board regarding a pending investigation. Detective Murray visited the Authority on July 15, 2011 to review some of the Authority's files. As of July 20, 2011 the Chief of Police has ended all investigations saying there is nothing to investigate.

A motion was made by Ms. Smith and seconded by Mr. Mullen to accept the Authority Director's Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**PLANT MANAGER'S REPORT:**

Mr. Clark reviewed his report.

Mr. Clark updated the board on the 110 E. Hector Street project. The contractor connected to the Authority main without notifying the Borough or the Authority. Since the connection was not inspected by Authority staff the Board instructed Mr. Clark to have the contractor dig up the line to have the proper inspections performed.

A motion was made by Ms. Smith and seconded by Mr. Mellor to accept Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**COLLECTIONS REPORT:**

A motion was made by Mrs. Wallace and seconded by Mr. Mellor to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**MAINTENANCE REPORT:**

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

A motion was made by Mr. Mullen and seconded by Ms. Smith that the meeting be adjourned.

**ROLL CALL:** All voted yes. Motion carried 5-0.

