

**MINUTES OF THE  
STATED MEETING  
April 21, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on April 21, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

**PRESENT WERE:** Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach.

**ROLL CALL:** Mr. Raimondo, Mr. Mullen, Mr. Mellor, Mrs. Wallace, Ms. Smith.

**APPROVAL OF MINUTES:**

The minutes of the March 17, 2011 meeting were reviewed.

A motion was made by Ms. Smith and seconded by Mr. Mellor to approve the March 17, 2011 meeting minutes.

**ROLL CALL:** All voted yes. Motion carried unanimously.

The amended minutes of the February 17, 2011 meeting were reviewed. An amendment was made to page 3 of the minutes. Per Mike Clarke, the vote will stand as indicated in the amended minutes.

A motion was made by Ms. Smith and seconded by Mr. Mellor to approve the amended minutes from February 17, 2011 meeting.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed by Board Members. Board Members questioned individual bills listed on the bill list.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor to pay the bills in the amount of \$232,804.98.

**ROLL CALL:** Mr. Raimondo, Mr. Mullen, Mrs. Wallace , Ms. Smith, Mr. Mellor  
Motion carried unanimously.

The financial report was reviewed and discussed with Board Members. The Board inquired about the lien process. All lien fees are passed onto the homeowner. The Board asked about the next steps to collect unpaid fees. Staff discussed proceeding with water Shut-offs, and for the properties we are unable to shut-off, Mr. Clarke discussed judgments to be filed on these properties.

A motion was made by Ms. Smith and seconded by Mrs. Wallace to approve the April 2011 Financial Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**SOLICITORS REPORT:**

Mr. Clarke reviewed his written report.

Mr. Clarke updated the Board on the Community Garden Project proposed by the EAC. Mr. Clarke discussed the possibility of zoning relief with the Borough Solicitor, Michael Savona, for the Elm Street property. To avoid having to go through a zoning hearing, it was suggested that a lease between the Authority and the Borough for the property would avoid the need for zoning relief. The lease would be for 1 year and can be terminated in an emergency. In addition, the lease would shift the liability to the Borough.

A motion was made by Mr. Mullen and seconded by Ms. Smith for Mr. Clarke to negotiate a lease Agreement with Borough for the purpose of the Community Garden.

**ROLL CALL:** All voted yes. Motion carried unanimously.

A motion was made by Mr. Mellor and seconded by Ms. Smith to accept Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Tom Beach reviewed the engineer's written report.

A motion was made by Mr. Mellor and seconded by Mr. Mullen to accept Engineer's Report from Remington, Vernick & Beach.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his written report.

The final loan refinancing documents were received in the mail on April 21, 2011 by the Authority. These documents will be signed by Felix Raimondo and returned to be executed by bond council.

A motion was made by Mrs. Smith and seconded Mr. Mellor by to approve the Authority Director's Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**PLANT MANAGER'S REPORT:**

Stephen Clark reviewed his written report.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to authorize the Authority to purchase a utility truck not to exceed \$37,000.

**ROLL CALL:** Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor. All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Mr. Mullen to accept Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**COLLECTIONS REPORT:**

A motion was made by Mr. Mullen and seconded by Mr. Mellor to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

**MAINTENANCE REPORT:**

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor that the meeting be adjourned.

**ROLL CALL:** All voted yes. Motion carried unanimously.

