

**MINUTES OF THE
STATED MEETING
January 20, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on January 20, 2011 and called to order at 7:00 PM by Mr. Felix Raimondo, Chairman. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Ms. Carol Smith-Secretary, Board Member-Mr. Barry Mellor, Solicitor-Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator –Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, Plant Engineer-Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor

RE-ORGANIZATION: Mr. Clarke began the meeting with the re-organization of the Authority Board.

CHAIRMAN:

Mrs. Wallace nominated Mr. Raimondo to be Chairman of the Board and seconded by Mr. Mellor. No other nominations were made for Chairman. A roll call was taken; Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor, Mr. Raimondo. Mr. Raimondo was elected as Chairman of the Board for 2011. Motion carried 5 - 0.

VICE-CHAIRMAN:

Mrs. Wallace nominated Mr. Mullen to be Vice-Chairman of the Board and seconded by Ms. Smith. No other nominations were made for Vice-Chairman. A roll call was taken; Mr. Raimondo, Mrs. Wallace. Ms. Smith, Mr. Mellor, Mr. Mullen. Mr. Mullen was elected as Vice- Chairman of the Board for 2011. Motion carried 5 - 0.

SECRETARY:

Ms. Smith nominated Mrs. Wallace for Secretary of the Board. The nomination failed due to no second on the nomination. Mrs. Wallace nominated Ms. Smith for Secretary of the Board and seconded by Mr. Mullen. No other nominations were made for Secretary. A roll call was taken; Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor. Ms. Smith was elected as Secretary of the Board for 2011. Motion carried 5 - 0.

TREASURER:

Mr. Mullen nominated Mrs. Wallace to be Treasurer of the Board and seconded by Ms. Smith. No other nominations were made for Treasurer. A roll call was taken; Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor. Mrs. Wallace was elected as Treasurer of the Board for 2011. Motion carried 5 - 0.

SOLICITOR:

Mr. Mullen nominated Rudolph, Clarke and Kirk, LLC to be elected as the Solicitor of the Borough of Conshohocken Authority and seconded by Mrs. Wallace. No other nominations were made for Solicitor. A roll call was taken; Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor. Rudolph, Clarke and Kirk LLC were elected as Solicitor of the Borough of Conshohocken for 2011. Motion carried 5 - 0.

ENGINEER:

Mr. Mullen nominated Remington & Vernick Engineers to be elected as the Engineer of the Borough of Conshohocken Authority and seconded by Ms. Smith. No other nominations were made for Authority Engineer. A roll call was taken; Mr. Raimondo, Mr. Mullen, Mrs. Wallace. Ms. Smith, Mr. Mellor. Remington & Vernick Engineers were elected as Engineer of the Borough of Conshohocken Authority for 2011. Motion carried 5 - 0.

MEETING DATES:

A motion was made by Mr. Mullen and Second by Ms. Smith to set the Monthly Authority meetings to the third Thursday of each month at 6:30 P.M. The meetings will be held at the Borough of Conshohocken Authority Office located at 601 E. Elm Street, Conshohocken. A roll call was taken; Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor. Motion carried 5 - 0.

PUBLIC COMMENT:

No public attended the meeting.

APPROVAL OF MINUTES:

The minutes of the December 16, 2010 meeting were reviewed. Mr. Raimondo was missing from the Roll call for the Plant Managers Report. Mr. Raimondo will be added to the minutes.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept the December 16, 2010 minutes as amended.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith voted yes. Mr. Mellor abstained from the vote as he was not a board member at the time of the December 16, 2010 meeting. Motion carried 4 - 0 - 1.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed by Board Members. The financial report was reviewed and discussed by Board Members.

A motion was made by Ms. Smith and seconded by Mrs. Wallace to accept the Financial Report and pay the bills listed on vendor bill list in the amount of \$271,328.78.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor All voted yes. Motion carried unanimously.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitors report.

The Pennsylvania Municipal Retirement Pension Plan (PMRS) has forfeited Tracy Connelly's pension. The contributions made by the Borough of Conshohocken Authority in the amount of \$7,042.59 will be reimbursed to the Authority as part of Ms. Connelly's restitution. Ms. Connelly is forbidden to participate in any PMRS plan in future.

A motion was made by Mr. Raimondo to move into Executive session. All voted yes. Motion carried unanimously. The Board came out of executive session where two matters of potential litigation were discussed.

A motion was made by Mr. Mullen and second by Mr. Mellor to authorized Rudolph, Clarke and Kirk, LLC to file an injunction against Montgomery Chemical in the Montgomery Township Court of Common Pleas. All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried unanimously.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Richard Czekanski reviewed his report.

A motion was made by Mr. Mellor and seconded by Ms. Smith to authorize Remington & Vernick to perform the following;

- \$4,200 for the 2010 Wasteload Management Report
- \$1,200 to respond to the DEP regarding Questions on the 2009 Wasteload Management Report
- \$39,935.23 for Phase I through Phase III of the Elm Street Repair Project

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mellor and seconded by Ms. Smith to accept Engineer's Report from Remington & Vernick.

ROLL CALL: All voted yes. Motion carried unanimously.

DIRECTOR'S REPORT:

Mr. Busch reviewed his report.

The Board moved into Executive Session to discuss matters regarding personnel.

The current billing format was discussed with the board. The board directed staff to proceed with the bill format of option C. The new bill format will be made for the First Quarter 2011 Billing.

The board authorized staff to act on the Health Insurance Policy Renewal for the year 2011. A motion was made by Mrs. Wallace and second by Mr. Mellor.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Ms. Smith and seconded by Mr. Mullen to accept the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

PLANT MANAGER'S REPORT:

Stephen Clark reviewed his report.

A motion was made by Ms. Smith and seconded by Mrs. Wallace to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

COLLECTIONS REPORT:

A motion was made by Ms. Smith and seconded by Mrs. Wallace to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried unanimously.

MAINTENANCE REPORT:

A motion was made by Mr. Mellor and seconded by Mrs. Wallace to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor that the meeting be adjourned.

ROLL CALL: All voted yes. Motion carried unanimously.